



**NATIONAL BOARD FOR TECHNICAL EDUCATION, KADUNA
PLOT B, BIDA ROAD, P.M.B. 2239**

**SUBJECT: IMPLEMENTATION OF NEW SCHEDULE OF SERVICES AND
FEES FOR QUALITY ASSURANCE**

Following the recent approval by Honorable Minister of Education (HME) regarding the outsourcing of quality assurance services, please find below the updated template for the schedule of services and fees for implementation:

1. NEW PRIVATE INSTITUTIONS (DIGITAL)

Before login details are sent, the following fees must be paid to the NBTE - TSA:

S/N	Activity	New Polytechnic (₦)	New Monotechnic (₦)
1	Application Fees	4,000,000	2,000,000
2	Processing Fee per Program	2,000,000	1,000,000

After confirmation of the above payment and issuance of login details, institutions shall proceed to upload. However, there shall be additional payment of honoraria directly to the respective assessors. These honoraria must be estimated based on the programs being assessed. The letter conveying the payment of application/processing fees shall also include this estimate.

2. NEW PRIVATE INSTITUTIONS (PHYSICAL)

Before processing, the following fees must be paid to the NBTE - TSA:

SN	Activity	New Polytechnic (₦)	New Monotechnic (₦)
1	Application Fees	4,000,000	2,000,000
2	Processing Fee per Program	2,000,000	1,000,000

Upon confirmation of payment, the application will be forwarded to the Zonal Quality Assurance Vendor (ZQAV) for billing of visitation and scheduling accordingly. ZQAV shall communicate this to the Institution according to an approved template.

3. APPROVED PRIVATE AND PUBLIC INSTITUTIONS

3.1 Digital Quality Assurance for Approved Private and Public Institutions

Before login details are sent, the following must be paid to the NBTE - TSA:

SN	Activity	Polytechnic (₦)	Monotechnic (₦)
1	Resource Inspection, Re-accreditation, Carrying Capacity Processing Fee per Program	500,000	500,000

After confirmation of the above payment and issuance of login details, institutions shall proceed to upload. However, there shall be additional payment of honoraria directly to the respective assessors. These honoraria must be estimated based on the programs being assessed. The letter conveying the payment of processing fees shall also include this estimate.

3.2 Physical Quality Assurance for Approved Private and Public Institutions:

Before processing, the following must be paid to the NBTE - TSA:

SN	Activity	Polytechnic (₦)	Monotechnic (₦)
1	Resource Inspection, Re-accreditation, and Carrying Capacity Processing Fees per Program	500,000	500,000

Upon confirmation of payment, the application will be forwarded to the Zonal Quality Assurance Vendor (ZQAV) for billing of visitation and scheduling accordingly. ZQAV shall communicate this to the Institution according to an approved template.

4.0 IMPORTANT NOTICE

The effective date for these changes is 12th February 2025. All applications submitted before this date will be processed based on the old templates. Listed below are the mode, process, and steps for making payments to the Board's TSA: -

5.0 PAYMENT PROCESS

listed below are the mode, process, and steps for making payments to the Board's TSA:

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ACCOUNT NAME: NATIONAL BOARD FOR TECHNICAL EDUCATION
ACCOUNT NUMBER: 3000054685
GIFMIS CODE: 1000193256

Payments should be through REMITA as described in the steps below: -

- a) Go to www.Remita.net
- b) Click on “pay a Federal Government Agency.”
- c) Fill the name of agency as provided in the drop-down menu (**NATIONAL BOARD FOR TECHNICAL EDUCATION**)
- d) Fill in other details required on the page.
- e) Under **SERVICE/PURPOSE**, you are to select any of the underlisted that suite your purpose of payments.
 - I. ACCREDITATION FEE**
 - II. NSQF FEE**
 - III. CURRICULUM DEVELOPMENT FEE**
 - IV. SIWES FEE**
 - V. VERIFICATION FEE**
 - VI. RESOURCE INSPECTION & ADVISORY FEE**
- f) If all required details have been entered, then “proceed to payment”.
- g) After clicking on (e) above, a page carrying your **Remita Retrieval Reference (RRR)** will be displayed.
- h) Proceed to select the mode of payment among the options provided.
- i) Print invoice and proceed to any commercial Bank of your choose and make payment.

Payments processed as REFUND or any other not listed in (I - VI) will not be considered as payment to the Board for Quality Assurance purpose.